



## NOTICE

Pursuant to City of Minneapolis Code of Ordinances Chapter 174.500 Articles V, as of January 01, 2010 any contractor(s) conducting commercial hood cleaning within the City of Minneapolis shall obtain a permit from the Minneapolis Fire Department.

- (b) **Hood cleaning permit.** Permits are required to conduct hood cleaning of all type-1 hoods. Every application for such a permit shall be made in writing to the Minneapolis Fire Department at least five working days in advance of the proposed cleaning date. Permits **applications** (we presently don't have the ability to issue permits online) may be obtained at the following web-site [www.ci.minneapolis.mn.us/Fire/fireprevention](http://www.ci.minneapolis.mn.us/Fire/fireprevention). A permit shall be issued only after the Fire Code Official or the code official's designee has reviewed, approved and the applicant has paid the required fee.
- (c) **Cleaning:** Cleaning of hoods, grease-removal devices, fans, ducts and other appurtenances shall be cleaned at intervals necessary to prevent the accumulation of grease, as specified by the Minnesota State Fire Code (MSFC) Section 904.11.6.3 & 2001 ed. of NFPA 96 Chapter 11 Table 11.3 & Section 11.4 through 11.4.14.
- (d) Upon inspection, if the exhaust system is found to be contaminated with grease laden vapor deposits, the contaminated portions shall be cleaned by properly trained, qualified, and certified company or person(s) acceptable to the **Minneapolis Fire Marshal Authority Having Jurisdiction (AHJ)**. The Fire Code Official is authorized to place the following conditions upon applicants requesting a hood cleaning permit:
- (e) **Inspection for grease buildup:** The entire exhaust system shall be inspected for grease and residue buildup by a properly trained,

qualified, and certified company or person(s) acceptable to the **Minneapolis Fire Marshal** Authority Having Jurisdiction (AHJ).

- (f) **Cooking equipment maintenance:** Inspection and servicing of the cooking equipment shall be at least annually. Cooking equipment that collects grease below the surface, behind the equipment, or in cooking equipment flue gas exhaust, such as griddles or char broilers, shall be inspected and, if found with grease accumulation, cleaned to the manufacturers recommendations.
- (g) **Kitchen hoods and duct systems shall be cleaned to bare metal NFPA-96 Section 11.4.**
- (h) **There shall be no grease or carbonized grease left in the hood, duct system, filters, or fan assemblies.**
- (i) **No coatings shall be sprayed or applied on the clean ductwork.**
- (j) **All ductwork access panels/doors shall be properly reassembled after complete cleaning.**
- (k) **Any hardware removed from equipment shall be reinstalled after complete cleaning.**
- (l) **The applicant shall identify and note all damaged equipment, missing parts and notify owner and the Fire Code Official upon completed cleaning.**
- (m) **Upon completion of each job, the applicant shall submit exhaust vent cleaning photos of the entire hood and exhaust duct system to the following web-address  
kitchenexhaustcleaning@ci.minneapolis.mn.us.**
- (n) **At the discretion of the Fire Code Official, periodic fire inspections shall be conducted. Each completed cleaning job is to be approved pursuant to submitted plans and photos. An attachment of photo requirements shall be part of the application document.**

**The following fee schedule shall apply:**

**A minimum of 130.00 per commercial hood cleaning permit, or based upon the contractor's contractual job cost and Minneapolis Fire's Fire Protection and plan review fee Schedule, which ever is greater shall apply.**

Contract Cost (Rounded to nearest whole dollar)	Permit Fee
\$1.00 to \$1,200.00	\$130.00
\$1,201.00 to \$2,000.00	\$130.00
\$2,001.00 to \$25,000.00	\$130.00 for the first \$2,000.00 plus \$20.02 for each additional \$1,000.00 or fraction thereof
\$25,001.00 to \$50,000.00	\$560.40 for the first \$25,000.00 plus \$14.44 for each additional \$1,000.00 or fraction thereof
\$50,001.00 to \$100,000.00	\$921.48 for the first \$50,000.00 plus \$10.01 for each additional \$1,000.00 or fraction thereof
\$100,001.00 to \$500,000.00	\$1,421.98 for the first \$100,000.00 plus \$8.01 for each additional \$1,000.00 or fraction thereof
\$500,001.00 to \$1,000,000.00	\$4,625.18 for the first \$500,000.00 plus \$6.80 for each additional \$1,000.00 or fraction thereof
\$1,000,001.00 and up	\$8,024.68 for the first \$1,000,000.00 plus \$5.36 for each additional \$1,000.00 or fraction thereof

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